



# Summer Swimming Policies

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## Swim Saskatchewan Inc.

### SUMMER SWIMMING POLICIES

#### Abbreviations and Definitions

<b>Summer Swim Meet</b>	A swimming competition hosted by an affiliated Saskatchewan Summer Club
<b>Member in Good Standing</b>	Any member whose membership is not suspended or revoked or who is not serving a disciplinary penalty by either his/her club or Swim Saskatchewan Inc.
<b>CLASSIFIED</b>	Classified shall mean a Para swimmer that has been classified under the Swimming Canada Sport Classification Process
<b>CSCA</b>	Canadian Swimming Coaches Association
<b>EXHIBITION</b>	Means that the time posted in a sanctioned competition by the swimmer shall be official, but not eligible to score points or to receive awards
<b>INACTIVE OR OUT OF WATER</b>	Inactive or Out of Water refers to a swimmer that was registered in the current season, but are not currently participating in club activities.
<b>LC</b>	Long Course (50 metres)
<b>PARA</b>	Para shall mean a swimmer with a disability that has been classified
<b>SC</b>	Short Course (25 metres)
<b>SNC</b>	Swimming Canada
<b>SO</b>	Special Olympic swimmers
<b>SSCA</b>	Saskatchewan Swim Coaches Association
<b>SSF</b>	Swim Saskatchewan Foundation
<b>SSI</b>	Swim Saskatchewan Inc.

Abbreviations and Definitions continued....

## Abbreviations and Definitions continued

<b>Suspended Swimmer</b>	A suspended swimmer means a swimmer who is ineligible to compete in any sanctioned swimming event in Canada as a result of a club or Provincial Section disciplinary action. Suspended swimmers may continue to train unless this was also part of the disciplinary action.
<b>UNIVERSITY TEAM OR VARSITY TEAM</b>	University Team or Varsity team means a swimming team registered with U Sports and with Swimming Canada. A registered University Team is considered a club in the National registration and results system.
<b>World Aquatics</b>	The international governing body which regulates and controls competitions in the four aquatic sports at the world level.

## Definitions of Types of Summer Meets

<b>Full Meet</b>	A meet that offers <u>all</u> the same events that will be held at Provincial Finals.
<b>Sprint Meet</b>	A Sprint meet is where all the regular events are halved, e.g. The 100 Free becomes 50 Free, the 50 Free becomes a 25 free, 100 Breast becomes 50 Breast etc. A Sprint Meet does not change the events for the 7 & 8 year old category.
<b>Combination Meet</b>	A meet that offers a mixture of Full & Sprint events and usually has many more events offered than a regular meet.

**Summer meets will break the swim meet into sessions (Session 1 and Session 2 etc.)**

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**Swim Saskatchewan Inc.**

**SUMMER SWIMMING POLICIES**

<b>Type:</b>	Governance	<b>Policy Number:</b>	SG-1
<b>Name:</b>	Terms of Reference & Membership	<b>Date Approved:</b>	Sept 2003
<b>Authority:</b>	Swim Saskatchewan Inc. Board	<b>Date Revised:</b>	June 2005, Aug 2008, Aug '09, July '10, July '11, April '18, July '18

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**Reference:** Swim Sask Bylaws Art. 6, Sect. 1; Swim Sask Board Policy G-6, G-7, and A-1

*Purpose*

The Summer Swimming Program Committee will be responsible for carrying out routine business and will exercise authority as set out in the Swim Saskatchewan Bylaws and general policies.

*Accountability*

The Summer Swimming Committee will be accountable to the Board of Directors and the members of Swim Saskatchewan Inc. through the Director, Summer Swimming.

*Responsibilities*

1. Responsible for the design, coordination, scheduling, and implementation of all Swim Saskatchewan Sanctioned summer meets in Saskatchewan.
2. Responsible for ensuring that all summer swim meets are conducted in accordance with the Swimming Rules of Swimming Canada.
  - a. Responsible for ensuring that all swimmers are registered with Swim Sask as required by the Policies of Swim Sask Inc.
  - b. Responsible for ensuring that all coaches are registered with Swimming Canada, Swim Sask and the Canadian Swim Coaches Association.
  - c. Together with the Master & Senior Officials Committee, responsible for ensuring that all Officials have been duly qualified for the position that they perform at a meet.
  - d. Responsible to ensure that all coaches meet the minimum standard to be a coach and be on deck.
  - e. Responsible for the Promotion, Guidance and Support of Summer Swimming in Saskatchewan.
3. Responsible for establishing equal representation for all Summer Swim Clubs at committee deliberations.

Policy SG-1 Continued....

4. Responsible for monitoring compliance with the Code of Conduct and Harassment policy. The SSCA will be responsible for monitoring compliance of the coaches with the Code of Ethics of the Canadian Swim Coaches and Teachers Association.
5. Responsible for developing and reviewing specific Policies that pertain to Summer swimming, and for ensuring compliance with those Policies.

#### *Members*

The management of Summer Swimming will be vested in a Summer Swimming Program Committee consisting of the following positions:

1. Director of Summer Swimming (Chair) – and will vote only in the case of a tie
2. Club Representatives – one from each registered club – each with one vote

No one person will hold more than one position.

#### *Term of Office*

The Director Summer Swimming will be elected every 2 years at the Summer Swimming Annual meeting. Elections will take place in the odd numbered years and will be held as per Policy SG-3. The term of office shall be from September 1 in the year elected to August 31, 2 years later.

The Club Representatives will be selected each year by their respective club.

#### *Meetings*

The Summer Swimming Program Committee will meet at least two times per year.

#### *Quorum*

A Quorum will consist of a majority of the voting representatives present.

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**Swim Saskatchewan Inc.**

**SUMMER SWIMMING POLICIES**

<b>Type:</b>	Governance	<b>Policy Number:</b>	SG-2
<b>Name:</b>	Resignations and Vacancies	<b>Date Approved:</b>	August 2001
<b>Authority:</b>	Summer Swimming Program Committee	<b>Date Revised:</b>	July 2011, April 2018

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**Reference:** Swim Sask Bylaws Art. 6, Sect. 1; Swim Sask Board Policy G-7 and A-1

The resignation of any member of the Summer Swimming Program Committee will become effective upon receipt of written notice to the Executive Director of Swim Saskatchewan Inc. or the Chair of Summer Swimming.

If a vacancy occurs among the Club Representatives on the Summer Swimming Program Committee, the Program Committee will advise the club to fill the vacancy.

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**Swim Saskatchewan Inc.**

**SUMMER SWIMMING POLICIES**

<b>Type:</b>	Governance	<b>Policy Number:</b>	SG-3
<b>Name:</b>	Summer Swimming Program Committee Chair	<b>Date Approved:</b>	August 2001
<b>Authority:</b>	Summer Swimming Program Committee	<b>Date Revised:</b>	July 2011, July 2019

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**Reference:** Swim Sask Bylaws Art. 6, Sect. 1; Swim Sask Board Policy G-5.4, G-7 and A-1

The Voting Representatives at the Summer Swimming Annual Meeting will elect the Director of Summer Swimming. The Director of Summer Swimming will serve as the Chair of the Summer Swimming Program Committee.

In any year in which an election is required for the position of Director, the Swim Sask office will issue a call for nominations for the position. The call for nominations will be issued by the Swim Sask office. Nominations are encouraged to be submitted to the Swim Sask office no later than 15 days prior to the Annual Meeting; however, nominations may also come from the floor at the Annual meeting. The nominee must be in attendance at the annual meeting for any nominations that come from the floor at the annual meeting. For any nominations that are submitted to the Swim Sask office, the nominee does not have to be in attendance at the meeting. Nominations that are submitted to the Swim Sask office must include a description of the nominee's qualifications for the position and a bio. Nominations received by the Swim Sask office will be circulated to the Summer Swim Clubs along with the agenda for the annual meeting. If there is only one nominee, that nominee will be declared elected by acclamation at the Annual Meeting. If an election is required, it will be held by secret ballot at the Annual Meeting. If the incumbent Director is a candidate, then the Swim Sask staff person in attendance will chair the election.

The Summer Swimming Program Committee Chair will call and preside at all meetings of the Summer Swimming Program Committee meetings and Summer Swimming Annual Meeting or special meetings, appoint special committees, and will present an annual report at the Summer Swimming Annual Meeting. The Summer Swimming Program Committee Chair will have a vote only in the case of a tie.

The Summer Swimming Program Committee Chair will also sit as the representative for Summer Swimming on the Swim Saskatchewan Board of Directors, presenting a report at the Annual Meeting.

The Term of office will be 2 years, renewable once consecutively. Previous service as Director of Summer Swimming will not disqualify any person from subsequent election, provided that the person does not serve more than 4 years consecutively.

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**Swim Saskatchewan Inc.**

**SUMMER SWIMMING POLICIES**

<b>Type:</b>	Governance	<b>Policy Number:</b> SG-3.1
<b>Name:</b>	Duties of Director, Summer Swimming	<b>Date Approved:</b> Sept 2003
<b>Authority:</b>	Summer Swimming Program Committee	<b>Date Revised:</b>

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**Reference:** Swim Sask Bylaws Art. 6, Sect. 1; Swim Sask Board Policy G-5.4 and A-1

The duties of the Director, Summer Swimming will be:

1. To set the agenda and chair all General and Special Meetings of the Summer Swimming Program Committee.
2. To set the agenda, chair and present a report at the Summer Swimming Program Committee Annual Meeting.
3. To appoint any special committees.
4. To ensure that the minutes from all Summer Swimming Program Committee meetings are distributed in a timely fashion.
5. To represent the Summer Swimming Program Committee as a Board member of Swim Saskatchewan Inc., to attend and participate, including voting in accordance with the Rules of Order for the same, at all meetings of the Board and to report back to the Summer Swimming Program Committee on all decisions affecting Summer Swimming in Saskatchewan.
6. To vote in accordance with the Rules of Order adopted by Swim Sask at any General, Board or Committee meetings.
7. To liaise and co-operate with all the other Committee and members of Swim Saskatchewan Inc. for the betterment of Summer Swimming in Saskatchewan.
8. To carry out any other duties as will from time to time be required; in order to fulfill the intent of the Bylaws of Swim Saskatchewan Inc. or as may be necessary for the proper governance of the business of Swim Saskatchewan Inc.



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**Swim Saskatchewan Inc.**

**SUMMER SWIMMING POLICIES**

<b>Type:</b>	Governance	<b>Policy Number:</b> SG-4
<b>Name:</b>	Club Representatives	<b>Date Approved:</b> Aug 2001
<b>Authority:</b>	Summer Swimming Program Committee	<b>Date Revised:</b> Sept 20014, June 2005, April 2007, Aug 2007, July 2011

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**Reference:** Swim Sask Bylaws Art. 6, Sect. 1; Swim Sask Board Policy G-7 and A-1

Each Summer Club will select a Club Representative. Club Representatives will be named for a one-year term and may be named for repeated terms without limitation.

The duties of Club Representatives will include but not be limited to:

1. To attend all meetings to bring forward club concerns.
2. To serve as a liaison for their club.
3. Present an annual report of club activities to the Annual Meeting. They may send an alternate (designate) to a meeting if unable to attend.
4. Provide input into the next season's swim schedule prior to the Summer Swimming Annual Meeting.

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**Swim Saskatchewan Inc.**

**SUMMER SWIMMING POLICIES**

<b>Type:</b>	Governance	<b>Policy Number:</b>	SG-5
<b>Name:</b>	Summer Swim Meetings	<b>Date Approved:</b>	August 2001
<b>Authority:</b>	Summer Swimming Chair	<b>Date Revised:</b>	July 2010, July 2011

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**Reference:** Swim Sask Bylaws Art. 6, Sect. 1; Swim Sask Board Policy G-7 and A-1

The Summer Swimming Program will hold an Annual and a Semi-Annual Meeting.

The Annual Meeting will be held in conjunction with the Summer Swimming Provincial Finals.

The Semi-Annual Meeting will be held in the Spring, prior to the first swim meet.

Special Meetings will be called by the Summer Swimming Chair upon the request in writing by at least five of the affiliated Summer Swim Clubs.

The agenda for the Annual and Semi-Annual Meetings will be sent to all Summer Swimming Club representatives at least seven (7) days prior to the date of the meeting.

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**Swim Saskatchewan Inc.**

**SUMMER SWIMMING POLICIES**

<b>Type:</b>	Governance	<b>Policy Number:</b>	SG-6
<b>Name:</b>	Voting	<b>Date Approved:</b>	August 2001
<b>Authority:</b>	Summer Swimming Chair	<b>Date Revised:</b>	Aug 2007, July 2011, April 2018, May 2022

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**Reference:** Swim Sask Bylaws Art. 6, Sect. 1; Swim Sask Board Policy G-7 and A-1

Each affiliated Summer Swimming Club will be entitled to two (2) voting delegates at the Annual and Semi-Annual Meetings.

There will be no voting by proxy and each person will carry only one (1) vote.

To be recognized and registered as a voting delegate, each affiliated club must submit a list of their two (2) voting delegates prior to any vote taking place.

In general voting matters, a simple majority (50% + 1) of the voting delegates present will decide the question. In votes regarding changes to Summer Swimming Policies or Summer Swimming Technical Package, a vote of not less than seventy-five per cent (75%) will decide the question.

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**Swim Saskatchewan Inc.**

**SUMMER SWIMMING POLICIES**

**Type:** Governance

**Name:** Amendments

**Authority:** Summer Swimming Chair

**Policy Number:** SG-7

**Date Approved:** August 2001

**Date Revised:** April 2002, July 2011,  
June 2014

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**Reference:** Swim Sask Bylaws Art. 6, Sect. 1; Swim Sask Board Policy G-7 and A-1

The Summer Swimming Policies and Technical Package will not be rescinded, altered, or added to except by special resolution, which means:

1. At a General meeting:

A Notice of Motion for changes will be in writing and must be received by Swim Saskatchewan Inc. and the Summer Swimming Chair no later than fifteen (15) days prior to the date of the Annual or Semi-Annual Meeting. Swim Sask will immediately upon receipt of such Notice of Motion forward a copy to each Club Representative.

By the vote of not less than seventy-five percent (75%) of Summer Swimming Club representatives voting.

2. By a resolution consented to in writing by all the Summer Swimming Club representatives who would have been entitled at a general meeting to vote on the resolution in person.
3. Minor revisions to the text of amendments submitted at a General meeting can be made subject to the fact that the revisions do not substantively change the intent of the original amendment.

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**Swim Saskatchewan Inc.**

**SUMMER SWIMMING POLICIES**

<b>Type:</b>	Competition	<b>Policy Number:</b>	SC-1
<b>Name:</b>	Summer Swimming Technical Package	<b>Date Approved:</b>	August 2001
<b>Authority:</b>	Summer Officials Coordinator	<b>Date Revised:</b>	May 2022

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**Reference:** Swim Sask Bylaws Art. 6, Sect. 1; Swim Sask Board Policy G-7 and A-1

The Summer Swimming Technical Package will govern the general running of competitions for the Summer Swimming program and will be considered policy governing the technical format for sanctioned summer swim meets.

As per the Swimming Canada Rule Book [C1.0.2 and C1.0.3](#): “All meets shall be conducted under World Aquatic rules and regulations supplemented only by Swimming Canada or PS approved and published rules and regulations”; “The Provincial Section shall sanction all meets and Time Trials held within their jurisdiction. The Provincial Section may make special rules and requirements for age-group and senior events. “

Additionally, swim meets will follow the [Swim Sask Board of Directors Policy C-4 Competition/Meet Sanctions \(C-4\)](#)

Summer Swimming Policies will govern the issues and policies that are not covered within the Summer Swimming Technical Package.

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**Swim Saskatchewan Inc.**  
**SUMMER SWIMMING POLICIES**

**Type:** Eligibility

**Name:** Summer Swimming Registration

**Authority:** Swim Saskatchewan Inc.

**Policy Number:** SC-2

**Date Approved:** August 2001

**Date Revised:** Oct 2005, June 2006, April 2007  
May 2008, May 2010, July 2010,  
May 2012, May 2017, May 2019

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**Reference:** Swim Sask Bylaws Art. 6, Sect. 1; Swim Sask Board Policy G-7, M-2, and A-1

All swimmers must be registered with Swim Saskatchewan Inc.

Swimmers that were affiliated with a winter club or university team during any period between October 31 to April 30 immediately preceding the year the swimmer applies to be registered, may at the summer club's discretion, allow the swimmer to join their summer club to train with them, and compete as an exhibition swimmer at Club Invitational meets only.

Clubs may register swimmers under the age of 7, but they are not allowed to compete in sanctioned competitions.

Any swimmer is eligible to register with Swim Saskatchewan and compete as a summer swimmer who:

1. Will be at least years seven years old as of April 30 of the year of competition.
2. Has not trained with a Competitive Winter Swim Club or University Varsity Swim Team nor competed in competitive swimming during the period of October 31 to April 30 immediately preceding the year the swimmer applies to be registered. Children that are registered Learn to Swim Lessons provided by a Winter Swim Club, are eligible to register and compete as a Summer Swimmer, as are children that are registered with other types of aquatic clubs (i.e., water polo, triathlon, rowing, canoe/kayak etc.)
3. Summer Swimmers that meet the eligibility criteria for a multi-sport games and attend ID/Selection events hosted by Swim Sask outside of the Summer Swimming season, are still eligible to register as, and fully compete as a Summer swimmer.
4. Summer Swimmers that may be identified by Swim Sask to attend a Provincial Camp that might occur outside of the Summer Season, are still fully eligible to register and compete as a Summer Swimmer.
5. Is not a member of a Canadian National or International team in any sport governed by World Aquatics and;

The age of the competitor will be as of April 30 of the year of competition.

Summer clubs may hold a try-out period/camp, for new swimmers only, prior to May 1<sup>st</sup> providing that the try-out period/camp does not exceed a total of 4 hours.

Para and Special Olympic swimmers may register as a Winter Competitive swimmer and may swim at Swim Sask Sanctioned summer meets as Exhibition. If a Para and Special Olympic swimmer wishes to compete as a full competitive Summer swimmer, then he/she must comply with item # 2 above.

To compete in a meet, all Saskatchewan swimmers must be amateurs and registered with Swim Saskatchewan as Summer Swimmers. At the discretion of Meet Management, registered summer swimmers from other provinces and from out of country may be invited to compete as either exhibition or competitive swimmers.

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**Swim Saskatchewan Inc.**

**SUMMER SWIMMING POLICIES**

<b>Type:</b>	Competition	<b>Policy Number:</b> SC-3
<b>Name:</b>	Selection of Hosts: Finals & Semi-Finals	<b>Date Approved:</b> August 2001
<b>Authority:</b>	Summer Swimming Program Committee	<b>Date Revised:</b>

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**Reference:** Swim Sask Bylaws Art. 6, Sect. 1; Swim Sask Board Policy G-7 and A-1

The Provincial Finals will alternate between North and South. The South will host the Provincial Finals on even numbered years; the North will host the Finals on odd numbered years.

Clubs wishing to host Provincial Finals will make application at least three years in advance. The final decision on the awarding of Provincial Finals will be made a minimum of two years in advance, at the Annual Meeting.

Clubs wishing to host Semi-Finals in either North or South, will make application at least three years in advance. The tentative decision on the awarding of North and South Semi-Finals will be made a minimum of two years in advance, at the Annual Meeting.

Clubs hosting Semi-Finals or Provincial Finals will ensure that the pool meets regulations as far as accommodating officials in all positions.

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**Swim Saskatchewan Inc.**

**SUMMER SWIMMING POLICIES**

<b>Type:</b>	Competition	<b>Policy Number:</b>	SC-4
<b>Name:</b>	Cancellations due to Weather or any Other Unforeseen Circumstances	<b>Date Approved:</b>	August 2001
<b>Authority:</b>	Meet Referees	<b>Date Revised:</b>	June 2005

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**Reference:** Swim Sask Bylaws Art. 6, Sect. 1; Swim Sask Board Policy G-7 and A-1

In the case of weather or any other unforeseen adverse circumstance that prohibits the start or continuation of a meet, the meet management, in consultation with meet referees and lifeguards/pool staff, will have the authority to “call” the meet (stop competition) on account of the circumstance. Such weather will involve the presence of lightning or thunder within sight or sound of an outdoor pool in which the competition is being held, or any other weather condition that could constitute a danger to participants/spectators. (Examples include tornado warnings or hazardous driving conditions.) Other unforeseen adverse circumstances will include any other circumstance that could constitute a danger to participants/spectators. (Examples include electrical, mechanical, or structural failures, pool contamination, hazardous imbalances in pool chemistry, etc.)

The meet manager, in consultation with facility staff, will monitor weather conditions when lightning is probable.

In a case where a meet is called or cancelled because of weather or any other unforeseen adverse circumstance, awards will be determined based on the events completed to that point, providing that at least half of the events have been completed. Events partially swam will not be included in points tabulations.

Whether or not to refund monies to clubs for events not swum will be at the discretion of meet management.

When the meet that is called due to weather is Semi-Finals or Summer Provincial Finals competition, the referees, in conjunction with the Summer Swimming Program Committee members and coaches present at that meet, will determine the best course of action, prior to a decision to cancel the meet.

Swimmers unable to compete due to weather at a Semi-Finals meet will not be penalized. Where events have not been swum at a Semi-Finals, the top six in-season best times of swimmers in each event not swum will be used to determine who will compete at Provincial Finals.



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**Swim Saskatchewan Inc.**

**SUMMER SWIMMING POLICIES**

<b>Type:</b>	Competition	<b>Policy Number:</b>	SC-5
<b>Name:</b>	Records	<b>Date Approved:</b>	August 2002
<b>Authority:</b>	Summer Records Chair	<b>Date Revised:</b>	Sept 2003, May 2009, May 2017, April 2018

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**Reference:** Swim Sask Bylaws Art. 6, Sect. 1; Swim Sask Board Policy G-7, C-3, and A-1

Summer swimming records will be maintained for all permissible age categories and events as defined in the Summer Swimming Technical Package Items 2.1.1 and 2.2.1 as well as Open Records.

All age groups are eligible to establish an open record.

Records will be kept separately for male and female swimmers.

Records will be established only at sanctioned competitions.

Records will be established by a swimmer only in his or her age group; except that the open records may be broken by a swimmer of any age.

Any summer swimmer who is registered and in good stand with Swim Sask will be eligible to set provincial records, with the exception of exhibition swimmers.

Records for relays will be kept as follows:

1. 7 & 8 relay records will be kept for co-ed teams.
2. A relay will consist of four swimmers registered with the same club, providing that a minimum of 2 swimmers are from the proper age group, in order for a record to be valid, (in accordance with Swimming Canada Rule C14.3.2.6 and Summer Swimming Technical Package 2.1.4.1)
3. Records for “provincial relays” may be set a “North” or “South” and will be established only at Summer Swimming Provincial Finals.

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## Swim Saskatchewan Inc.

### SUMMER SWIMMING POLICIES

**Type:** Competition **Policy Number:** SC-6  
**Name:** Diane Hansen Summer Coach Award **Date Approved:** May 2008  
**Authority:** Summer Swimming Program Committee **Date Revised:**

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The Diane Hansen Coach Award is made possible by the Miller Family from Assiniboia and is in memory of Diane. Diane or Dee as she was known to her friends, was a coach with the Weyburn Silver Seals in the early to mid 1990's. She passed away in 2007 from Cancer. Dee was a perfect example of a Summer Senior Swimmer/Coach. She would coach at every swim meet, and then put down her clipboard, just in time to get on the blocks to swim her race. She believed in having fun, not taking herself too seriously, but the moment she stepped on the blocks, she put all of her effort into her race. Dee was the first coach of Weyburn swimmers that have moved onto to be the coach and senior swimmer, so obviously Dee had a great effect on them.

The intent of this award is to keep her memory alive by celebrating her qualities in our younger coaches and swimmers. Her qualities are believed to be the traits that make for great Summer Swimming coaches.

This is an award that will not necessarily be presented each year, only in years when the candidates meet the necessary criteria.

The Criteria for the Diane Hanson Award is as follows:

- ☺ A registered Saskatchewan Summer Swim Coach, who is also registered as a Senior Swimmer in the year of nomination
- ☺ Must have been involved with Saskatchewan Summer Swimming for a minimum of 5 years
- ☺ Has a positive influence over younger swimmer's
- ☺ Is competitive and strives to get the best out of their swimmers, but also knows that the most important part of swimming is to have fun
- ☺ Is recognized for his/her coaching ability
- ☺ Is respected and almost idolized by their swimmers

Nominations may come from anyone in the Summer Swim Community.

**To Apply:** email the nomination in an MS Word document to Swim Sask Executive Director – [marjwalton@swimsask.ca](mailto:marjwalton@swimsask.ca)

Nomination must provide the name of coach being nominated, the name of the person and the club affiliated with that is submitting the nomination and explain in detail why the coach being nominated meets the criteria.

Nominations will be reviewed and voted upon by the current Summer Swimming Program Committee with the final decision being made by the Miller Family.

**Nominations will be due July 15 of each year** with the Award being presented at the Provincial Finals.

**There will be no repeat Award winners.**

## Swim Saskatchewan Inc.

### SUMMER SWIMMING POLICIES

<b>Type:</b>	Competition	<b>Policy Number:</b>	SC-7
<b>Name:</b>	Rich Mathison Service Award	<b>Date Approved:</b>	July 2019
<b>Authority:</b>	Summer Swimming Program Committee	<b>Date Revised:</b>	

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The Rich Mathison Service Award is made possible by the Rosetown Royals Swim Team. The criteria were developed by the Rosetown Royals Swim Team.

This award was created to recognize coaches who are an essential part of summer clubs. This will honour long standing members who have helped build clubs and develop swimmers in their communities. Rich was an excellent example of dedication and service to a club. This award is to recognize coaches who have displayed his qualities of leadership and commitment.

#### Criteria:

- 10 years of coaching service to the same club. May be non-consecutive.
- Any coach level/type
- May be paid or volunteer
- Award may only be given once to a coach
- Date range is from the date of the first coaching course or first year coaching with the club.
- Coach must be active within the last five years to receive the award.
- Submit name and short description of service to be said at time of presentation to the Rosetown Royals Swim Club prior to June 30<sup>th</sup> of each swim season.

Trophy with name plates to be purchased by Rosetown Royals Swim Club. If an individual trophy or plaque is wanted, this would be at the cost of the nominating club. Trophy to be held at Rosetown Royals Swim Club and presented at Provincials each year awarded.

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**Swim Saskatchewan Inc.**

**SUMMER SWIMMING POLICIES**

<b>Type:</b>	Competition	<b>Policy Number:</b>	SC-8
<b>Name:</b>	Officials	<b>Date Approved:</b>	August 2001
<b>Authority:</b>	Master and Senior Officials Committee	<b>Date Revised:</b>	

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**Reference:** Swim Sask Bylaws Art. 6, Sect. 1; Swim Sask Board Policy G-7 and A-1

Whenever possible, two referees will be scheduled for each sanctioned summer swim meet.

Clubs will, as much as possible, have qualified officials in all positions. Clubs will provide opportunities for members to attend clinics and work toward upgrading certification.

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**Swim Saskatchewan Inc.**

**SUMMER SWIMMING POLICIES**

<b>Type:</b>	Administration	<b>Policy Number:</b>	SA-1
<b>Name:</b>	Relationship to Swim Saskatchewan Inc.	<b>Date Approved:</b>	August 2001
<b>Authority:</b>	Swim Saskatchewan Inc.	<b>Date Revised:</b>	

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**Reference:** Swim Sask Bylaws Art. 6, Sect. 1; Swim Sask Board Policy G-7 and A-1

All Summer Swimming Policies and the Summer Swimming Technical Package will be subject to Swim Saskatchewan Inc. Bylaws and Policies.

Many topics are not included in Summer Swimming Policies and the Summer Swimming Technical Package because Swim Saskatchewan Inc. Bylaws and Policies govern these areas.

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**Swim Saskatchewan Inc.**

**SUMMER SWIMMING POLICIES**

<b>Type:</b>	Administration	<b>Policy Number:</b>	SA-2
<b>Name:</b>	Reimbursement of Expenses	<b>Date Approved:</b>	August 2001
<b>Authority:</b>	Swim Saskatchewan Inc.	<b>Date Revised:</b>	Sept 2003, July 2011 April 2018

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**Reference:** Swim Sask Bylaws Art. 6, Sect. 1; Swim Sask Board Policy G-7; A-1 and A-2

Members of the Summer Swimming Program Committee will receive reimbursement for expenses incurred in their work for the Committee and will be paid by either Swim Sask or by the Summer Swim Clubs according to the following guidelines:

- Swim Sask will pay the expenses for the Director of Summer Swimming and the President of Swim Sask, to attend the Symposium and Semi-Annual Meeting.
- Expenses for the Director of Summer Swimming and the President of Swim Sask to attend the Summer Swimming Annual Meeting held in conjunction with Provincial Finals, will only be paid if the attending member does not have a child competing in the Provincial Finals.
- Swim Sask will pay the expenses for Club Representatives only for any meetings not held in conjunction with the Symposium and Annual Meeting. Reimbursement will be as per the Swim Sask Expense Policy.
- Swim Sask will pay for the cost of any program committee meetings that are held via teleconference.
- Clubs will reimburse all other expenses for their club representative, on the basis of submission of receipts for actual costs incurred, according to each club's internal policies.

All expense claims must be submitted within 30 days of incurring the costs.

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**Swim Saskatchewan Inc.**

**SUMMER SWIMMING POLICIES**

<b>Type:</b>	Administration	<b>Policy Number:</b> SA-3
<b>Name:</b>	Reimbursement of Expenses for Referees	<b>Date Approved:</b> August 2001
<b>Authority:</b>	Swim Saskatchewan Inc.	<b>Date Revised:</b> July 2019

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**Reference:** Swim Sask Bylaws Art. 6, Sect. 1; Swim Sask Board Policy G-7, A-1, and A-2

Referees travelling to sanctioned summer meets outside their hometown will be reimbursed by the host club upon the conclusion of the meet, for travel at the Swim Saskatchewan mileage rate, basic rate of host hotel and reasonable meal expenses, plus an honorarium of \$100 per referee/acting referee per day. This honorarium shall be awarded to referees attending meets in their hometown. Mentee referees will receive an honorarium of \$50 per day for the same criteria.

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**Swim Saskatchewan Inc.**

**SUMMER SWIMMING POLICIES**

**Type:** Administration **Policy Number:** SA-4  
**Name:** Policy Review Schedule **Date Approved:** August 2001  
**Authority:** Summer Swimming Program Committee **Date Revised:** Sept 200, April 2007,  
July 2019

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**Reference:** Swim Sask Bylaws Art. 6, Sect. 1; Swim Sask Board Policy G-7, A-1, and A-3

Summer Swimming Policies and the Summer Swimming Technical Package will be reviewed by the Summer Swimming Program Committee and presented to the membership according to the following schedule:

Governance Policies	--	Yearly	--	At the Semi-Annual Meeting
Competition Policies	--	Yearly	--	At the Semi-Annual Meeting
Administration Policies	--	Yearly	--	At the Annual Meeting
Technical Package	--	Twice yearly	--	At both the Semi-Annual Meeting and at the Annual Meeting

Proposed changes to policies will be put forward by members in accordance with policy SG-7 and will be in accordance with the above schedule.

Any approved changes to the Summer Swimming Policies or the Summer Swimming Technical Package will be presented to the Board of Directors of Swim Saskatchewan Inc. for ratification.